

IRCNA XXIII Sub-Committee Minutes

July 31st, 2005

Meeting called to order by Chair Bart W. followed by the Serenity Prayer.

Traditions were read by Barry B.

Concepts were read by Monica H.

Correction & Approval of minutes: MOTION: Barry B. / Monica H. "To approve". Approved; unanimous.

Roll Call

	<u>Officers Present</u>	
Chair	Bart W.	Treasurer
Vice Chair	Charlotte S.	Co- Treasurer
Secretary	Michelle B.	George R. Vacant

	<u>Sub-Committee Officers Present</u>	
AGME	Stacy M.	HHR
Programming	Vacant	Vacant

	<u>Members Present</u>	
Sandy S.	Monica H.	Angelo
Barry B. (IRSC Vice Chair)	Lori F.	Dennis F.
Krista M.	Mike H.	Kathy
Dave B.	Dixie B.	Todd B.

Officer Reports

Chairperson: Finally got a hold of the hotel. Three of us talked with the assistant so they now have our agreement down three times, two that are on record. (see attached notes from hotel meeting) Several of us went and listened to a band maybe for Friday night. Bart W.

Vice Chairperson: Greetings IRCNA. As Vice Chair I attended the AGME Committee meeting on July 13th. The committee has a good start and they are using a checklist of items they need to complete. They have set dates for the items they need to complete and have a good start. As for programming, I have started sending out requests for speaker tapes and would suggest that we all do the same until we get a programming chair. In the HHR Committee George and I sold registrations at the Luau last weekend and sold two more. As of this date we have 8 full registrations and 31 basic registrations. Nate and Sari has given us permission to set up at the Basic Dance and sell registrations. It would be helpful to the committee as a whole if everyone involved with planning IRCNA to pre-register as soon as possible. As far as the hotel goes I know there was a meeting between the hotel staff and Bart and Barry. As Vice Chair I would like to make a request that I am kept up to date with communication with the hotel until we have an HHR Chair. ILS, Charlotte S.

Treasurer: Greetings to the IRCNA XXIII Committee. To date we have 8 Full package registrations and 31 Reg. Registrations. The 8 full packages and 29 reg. Registrations were received at the IRCNA 22 convention with 2 additional reg. Registrations received at the Luau. ILS, George R.

Total Cash:	\$421.00	Reg. Registrations:	\$392.50
Total Checks:	\$345.50	Full Package:	\$356.00
Total Funds:	\$766.50	Newcomer Fund:	\$ 18.00

Secretary: No Report.

Sub-Committee Reports

AGME: Hello IRCNA from AGME. We had our first meeting Wed. July 13th and had very little turn out, manly because of such short notice. Hopefully this is not a sign of what is to come. Our next meeting will be held on Aug. 28th and the 4th Sunday of the month thereafter at 2:00 pm at the New Lite House 200 S. 16th Ave, Council Bluffs, IA. 51503. The discussion at the last meeting was as follows:

- 1) Arts & Graphics: Banner-sent by Sept. 1st, 05. Signs for entire convention- workshops, hospitality rooms, registration desk, merchandise, marathon meeting, directional signs. Paper signs to be done by Jan 7th, 06 and wooden signs to be done by April 7th, 06. Name badges (with program on back-early registration pre-printed names?)Banner upkeep—Banner day TBA. Making sure banners are hung in convention room. Memorial plaque—Mike H. will do the case. Memorial video—Barry quoted \$100.
- 2) Merchandise: T-shirts, cups, alternative piece or pieces, registration packets merchandise all to be ordered by April 7th.
- 3) Entertainment: Friday night entertainment—to be booked by Jan. the sooner the better. Saturday D.J. Barry to submit a contract quoted price of \$275. Raffle tickets to be sold 3 for a dollar. Pork baskets for speakers. Yes.

Some questions the committee needs to answer: How much do we spend on each registration packet. Design for committee member badges. Vote on Sat. D.J.-\$275, memorial video-\$100, Sunday video-\$25=\$400. ILS, Stacy Mc.

IRCNA XXIII Sub-Committee Minutes

Old Business:

Nominations:

- Co-Treasurer: Charlotte S. / Barry B. “nominate Lori F. for Co-Treasurer”. Lori accepts nominations. Verbal resume given. MOTION: Michelle B. / Monica H. “to close nominations for Co-Treasurer”. Unanimous. Lori will submit a written resume for Region. Barry B. / Monica H. “move to vote in by unanimous ballot”. Approved.
- HHR: Charlotte S. / Stacy Mc. “nominate Krista M. for HHR” Krista accepts. MOTION: Charlotte S. / Jason “move to vote”. Unanimous. MOTION: Barry B. / Charlotte S. “to approve Krista”. Unanimous.
- Programming: No new nominations.

Flyers:

- Remove early bird registrations.
- Lori F. can obtain color copies 39 cents per side. She will check & confirm those prices. Discussed going with black & white 1,000. Barry B. will send to Lori to print. Will also send copy to Krista M. in Sioux City to check on prices. Barry will check with meeting list printer on costs. MOTION: Michelle B. / Charlotte S. “to print 1000 black & white”. Unanimous.

New Business

Checking Account:

- MOTION: Barry B. / Charlotte S. “to open account at US Bank”. Need Regional Tax ID #. George R. (Treasurer), Lori F. (Co-Treasurer) & Bart W. (Chairperson) to be on account. Copy of minutes to bank to show verification. Will need to purchase 1 box of checks. Stacy will receive call from Jonna and relay tax ID # to George. VOTE: Unanimous.

Banner Box:

- Discussion for Region. MOTION: Charlotte S. / Michelle B. “Table until after Banner Day.” Unanimous. Banner Day to be held after Labor Day.

Memorial Video / DJ Proposal:

- DJ-\$275, memorial video-\$100, Sun. video-\$25. Total=\$400. MOTION: Charlotte S. / George R. “to approve contract (BB Productions)”. 3 abstain. Passes by majority vote.

Chairperson calls meeting to end.

Next meeting: At Region. Next local meeting 4th Sun of the month 2:00, The New Litehouse.

Respectfully Submitted,
Michelle B.

IRCNA XXIII Sub-Committee Minutes

HOTEL MEETING

- Rooms \$69.00
- Every 20 rooms booked- 1 executive suite. (3 on hold for committee under Bart's name.)
- All coffee / water included for entire weekend.
- \$2,500 Total agreed for food gets free meeting rooms.
- 1st, 2nd, 3rd Floors to be blocked for NA.
- Board Room, Meadowlark Room, and Cottonwood Bldg. Reserved.
- Corporate 1-800 # addressed for registration. Barry still needs corporate code to link to web site.
- Let the desk know day of check-in to block pay per view in hospitality room.
- Discussed overflow into another hotel. (Super 8)
- Discussed possible extension of pool hours.
- Celeste Cuisine Catering (Brian)—(402) 208-3896 to arrange for food testing.
- 2 easels available for use.
- Discussed getting contract to Bart by July 31st.

Note:

Contact Iowa & Nebraska Restaurant Associations for local dining to put into packets.

IRCNA XXIII Sub-Committee Minutes

Agenda

7/31/05

Moment of silence followed by Serenity Prayer.

Traditions

Concepts

Roll Call

- Officers
- Sub-Committee Officers
- Members

Correction & Approval of Minutes

Officer Reports

Sub-Committee Reports

Old Business

- Nominations – Programming Chair

-
-

New Business

-
-